



# Procurement Management Unit

(Established under section 6 of the Public Procurement Act, 2015)

Ref: Pre-Qualification of Suppliers/Service Providers -FY 2025/26

## STANDARD FORM

*for*

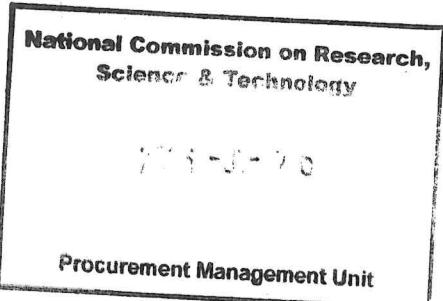
### EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

National Commission on Research, Science and Technology  
Head Office  
c/o Louis Raymond and Grant Webster Street, Olympia  
Private Bag 13253  
Windhoek, Namibia

|Tel: +264 61 431 7000  
|Website: [www.ncrst.na](http://www.ncrst.na)

|Fax: +264 61 216 531

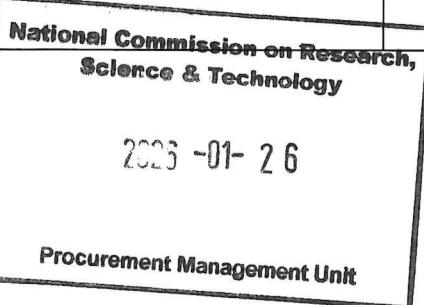


## Executive Summary of Bid Evaluation Report

### Reference number of procurement: Pre-Qualification of Suppliers/Service Providers -FY 2025/26

1. Scope of Work: **To evaluate pre-qualification submissions for compliance, technical capacity, and eligibility requirements.**
2. Procurement method used: **Open Advertised Bidding**
3. Date of Invitation of Bids: **01 August 2025**
4. Closing date for submission of bids: **01 September 2025**
5. Date and place of opening of bids: **02 September 2025, NCRST Head Office Board Room**
6. Number of bids received by closing date: **36**
7. Responsiveness of bids: **13**

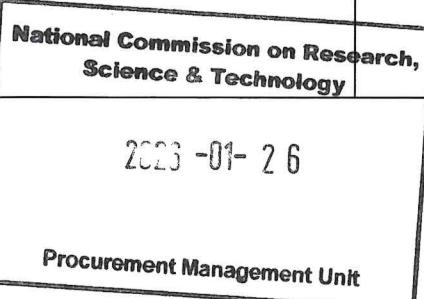
| Bidder's Name  | Responsive or not responsive (Yes/ No) | Reasons why bid is responsive or not responsive  |
|--|--|--|
| <b>CATEGORY A: GOODS</b>   |  |  |
| <b>Laboratory Reagents, Equipment and Consumables (specific to GMO laboratory)</b> |  |  |
| Hattrick Technologies Cc   | NO                                     | Did not submit the company profile depicting the experience for the goods and services for the respective category applied for.  |
| Medlab Services Cc   | NO                                     | Did not submit a valid Affirmative Action Compliance Certificate.  |
| Supper Health Medical and Pharmaceutical Supplies (Pty) Ltd                        | NO                                     | Failed to provide proof of past performance for a minimum of three (3) years.  |
| Genedx Biotech Namibia Cc  | NO                                     | Failed to submit a company profile detailing experience, a valid Affirmative Action Compliance Certificate, and a Fitness Certificate from the local authority.  |
| Ekwakuti Trading Cc  | YES                                    | Met all the requirements   |
| TDL Chemicals Cc   | YES                                    | Met all the requirements   |
| Africa Diagnostics Investments Cc  | YES                                    | Met all the requirements   |
| Biodynamics (Pty) Ltd  | YES                                    | Met all the requirements   |
| <b>Supply and Delivery of office Stationery</b>                                    |  |  |
| Typoprint (Pty) Ltd  | YES                                    | Met all the requirements   |
| Zubery Trading Cc  | NO                                     | Provided a cover letter on the company letter head, however, the letter did not specify years of experience as required, they did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority. |



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| NamLink Trading Enterprises Cc   | NO  | Submitted and expired good standing Certificate with BIPA (30/04/2025) and an expired Fitness Certificate (07/05/2025) by local authority by the time of submission.   |
| Trek Contractors and Consultant (Pty) Ltd  | NO  | Failed to show evidence of stationery in documents/company profile and past performance evidence of at least three (3) years.  |
| Omusati Stationers & Bookshop (Pty) Ltd  | NO  | Failed to submit a Fitness Certificate.  |
| AKM Engineering Cc   | YES | Met all the requirements   |
| <b>Supply and Delivery of Computer Hardware</b>  |     |  |
| Namibia Technologies Solutions Cc  | NO  | Missing a written undertaking as required by the Labour Act, a valid BIPA certificate, past performance evidence (minimum three purchase orders), a Fitness Certificate, and a Bid Securing Declaration.   |
| Namlink Trading Enterprises Cc   | NO  | Submitted an expired good standing Certificate with BIPA (30/04/2025), and an expired Fitness Certificate from the local authority (07/05/2025) by the time of submission and no evidence of hardware supply.  |
| Ndahj ICT Solutions Trading Enterprises Cc   | NO  | Did not provide sufficient past performance evidence, but they only provided one testimonial.  |
| Omusati Stationers & Bookshop (Pty) Ltd  | NO  | Failed to submit a Fitness Certificate.  |
| AKM Engineering Cc   | NO  | Did not submit evidence of past performance relating to computer hardware.   |
| Trek Contractors and Consultant (Pty) Ltd  | NO  | Did not provide the required past performance evidence relevant to the category applied for.   |
| Shine Technologies (Pty) Ltd   | NO  | Failed to submit past performance records.   |
| <b>Office Furniture</b>  |     |  |
| NICTUS (Pty) Ltd   | NO  | Missing cover letter on the company letter head, ranging the company experience and preference of "Procurement Categories in a sequence, company profile depicting the experience for the goods and services for the respective categories applied for pre-qualification , proof of past performance evidence of at least minimum of three (3) or more purchase order or delivery notes/job card and Fitness Certificate from local authority. |
| Zubery Trading Cc  | NO  | Provided a cover letter on the company letter head, however, the letter did not specify years of experience as required, they did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority.   |
| Namlink Trading Enterprises Cc   | NO  | Namlink Trading Enterprises Cc submitted an expired good standing Certificate with BIPA (30/04/2025), and an expired Fitness Certificate from the local authority (07/05/2025) by the time of submission and no evidence of office furniture provided.   |
| <div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>National Commission on Research,<br/>Science &amp; Technology</b> </div> |     |  |

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| Omusati Stationers & Bookshop (Pty) Ltd  | NO  | Missing Fitness Certificate from local authority.  |
| AKM Engineering Cc   | YES | Met all the requirements   |
| Officeconomix Cc   | NO  | They submitted an expired (14/04/2025) good standing Certificate with BIPA and expired (31/08/2025) past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card.   |
| <b>CATEGORY B: NON-CONSULTANCY SERVICES</b>                                      |     |  |
| <b>International Travel Management</b>   |     |  |
| Zubery Trading Cc  | NO  | Failed to submit a valid good standing Certificate with BIPA, and Past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months, and fitness certificate for the local authority.   |
| Trip Travel (Pty) Ltd  | YES | Met all the requirements.  |
| Etosha Travel and Tours Cc   | NO  | Failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority.   |
| Wild Desert Travel and Safari (Pty) Ltd  | YES | Met all the requirements.  |
| Rennies Travel Namibia (Pty) Ltd   | YES | Met all the requirements.  |
| Satguru Travel & Tours (Pty) Ltd   | NO  | Failed to submit a Fitness Certificate from the local authority.   |
| Blue Berry Travel Cc   | YES | Met all the requirements.  |
| Seasons Travel & Tours Namibia   | YES | Met all the requirements.  |
| Travel Hub Namibia   | YES | Met all the requirements.  |
| <b>Shuttle Services</b>  |     |  |
| Tok Tokkie Shuttle   | NO  | Failed to submit an original valid good standing Tax Certificate, an original valid good standing Social Security Certificate or in the case where a company has no employees, a confirmation letter from the Social Security Commission, No valid affirmative action compliance certificate issued under section 41 of that Act, or an exemption issued under section 42 of that or proof from Employment Equity Commissioner that the bidder or supplier is not a relevant employer as defined in that Act. Past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months and Fitness Certificate from the local authority. |
| Etosha Travel and Tours Cc   | NO  | Etosha Travel and Tours Cc failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority.  |
| <b>Installation, Servicing, Maintenance and Repair of Office Air Conditioner</b> |     |  |
| AKM Engineering Cc   | NO  | Submitted only one reference aligned to this category, no past performance evidence of at least a minimum of three or more purchase orders with their delivery notes/job card for each respective category applied for pre-qualification, the evidence should not be older than twelve months.   |



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| Kaipu Trading Cc  | NO  | Submitted only one reference aligned to this category, no past performance evidence of at least a minimum of three or more purchase.   |
| <b>Event management/Catering</b>                        |     |  |
| Zubery Trading CC                                       | NO  | They did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority.  |
| Namlink Trading Enterprises Cc                          | NO  | Submitted and expired good standing Certificate with BIPA (30/04/2025) and an expired Fitness Certificate (07/05/2025) by local authority by the time of submission.   |
| Etosha Travel and Tours Cc                              | NO  | Failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority. Only two recommendations provided.  |
| Cuizin Cater, Hire and Decor                            | NO  | Did not provide the performance evidence   |
| Luciano's Investment Cc                                 | NO  | Failed to submit a valid good standing Certificate with BIPA.  |
| <a href="#">Rennies Travel Namibia (Pty) Ltd</a>        | YES | <a href="#">Met all the requirements.</a>  |
| <b>Hospitality Services</b>                             |     |  |
| Etosha Travel and Tours Cc                              | NO  | Failed to submit a valid good standing Certificate with BIPA.  |
| <a href="#">Rennies Travel Namibia (Pty) Ltd</a>        | YES | <a href="#">Met all the requirements.</a>  |
| <b>Printing, Editing, Design and Layout services</b>    |     |  |
| <a href="#">Typoprint (Pty) Ltd</a>                     | YES | <a href="#">Met all the requirements.</a>  |
| Namlink Trading Enterprises Cc                          | NO  | Only provided two (2) past performance, submitted an expired good standing certificate with BIPA (30/04/2025), and an expired Fitness certificate (07/05/2025) by the time of submission.  |
| Omusati Stationers & Bookshop (Pty) Ltd                 | NO  | Did not submit Fitness certificate.  |
| GreymatterFinch International                           | NO  | No valid good standing Social Security Certificate   |
| Style Graphics Cc                                       | NO  | Failed to submit a cover letter on the company letter head, ranging the company experience and preference of "Procurement Categories" in a sequence of choice, no good standing Certificate with BIPA, past performance evidence of at least a minimum of three (3) or more. |
| John Meinert Printing (Pty) Ltd                         | NO  | Did not submit the cover letter.   |
| <a href="#">Solitaire Press (Pty) Ltd</a>               | YES | <a href="#">Met all the requirements.</a>  |
| <b>Languages Editing Services</b>                       |     |  |
| GreymatterFinch International                           | NO  | No valid good standing Social Security Certificate.  |
| <a href="#">Solitaire Press (Pty) Ltd</a>               | YES | <a href="#">Met all the requirements.</a>  |
| <b>Services and Maintenance of Laboratory Equipment</b> |     |  |
| Africa Diagnostic Investment Cc                         | NO  | Insufficient past performance evidence.  |
| Biodynamics (Pty) Ltd                                   | NO  | Insufficient performance evidence.   |
| <b>Disposal of GMO Laboratory Equipment</b>             |     |  |
| Rent-A-Drum Ltd   | NO  | Did not submit the cover letter on the company letter head, a valid good standing certificate with BIPA.   |
| <b>Calibration of Equipment</b>                         |     |  |
| Africa Diagnostic Investment Cc                         | NO  | Provided the past performance but not for calibration, submitted company profile but no calibration mentioned on the list of the services provided.  |
| National Commission on Research, Science & Technology   |     |  |

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| Biodynamics (Pty) Ltd   | NO  | Submitted in the company profile, the cover letter indicates they do calibration, but past performance is on supply of reagents, chemicals, and consumables.   |
| <b>Plumbing</b>   |     |  |
| AKM Engineering Cc  | YES | Met all the requirements.  |
| Electrical Services   |     |  |
| AKM Engineering Cc  | YES | Met all the requirements.  |
| Laxend Investment Cc  | NO  | Submitted an expired Fitness Certificate (08/08/2025).   |
| <b>Car Hire</b>   |     |  |
| Etosha Travel and Tours Cc  | NO  | Failed to submit a valid good standing certificate with BIPA, no evidence of car rentals or domestic travel services, no past performance evidence of at least a minimum of three or more purchase order with their delivery notes/job cards for each respective category applied for pre-qualification.   |
| Rennies Travel Namibia (Pty) Ltd  | YES | Met all the requirements.  |
| <b>Domestic and International Transport, Freight and Logistics Services</b> |     |  |
| Zubery Trading Cc   | NO  | Failed to submit a valid good standing Certificate with BIPA, no past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months and no Fitness Certificate from the local authority. |
| Etosha Travel and Tours Cc  | NO  | Did not submit a valid good standing Certificate with BIPA.  |
| Rennies Travel Namibia (Pty) Ltd  | NO  | No past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months.   |
| <b>Rapporteur Services</b>  |     |  |
| Solitaire Press (Pty) Ltd   | YES | Met all the requirements.  |

8. Categories with no submissions:

- Clearing of Reagents & Consumables (Import Clearance of GMO Laboratory Consignments).
- Clearing of GMO Laboratory Coats
- Local Newspaper/ Advertisement
- Document Development and Review Consultants

9. Best Evaluated Bids:

- Ekwakuti Trading Cc, TDL Chemicals Cc, Africa Diagnostics Investment Cc, Biodynamics (Pty) Ltd, Typoprint (Pty) Ltd, Akm Engineering Cc, Trip Travel (Pty) Ltd, Wild Desert Travel & Safari (Pty) Ltd, Blue Berry Travel Cc, Seasons Travel & Namibia, Travel Hub Namibia, Rennies Travel Namibia (Pty) Ltd, and Solitaire Press (Pty) Ltd.

