



Procurement Management Unit

(Established under section 6 of the Public Procurement Act, 2015)

Ref: Pre-Qualification of Suppliers/Service Providers -FY 2025/26

STANDARD FORM

for

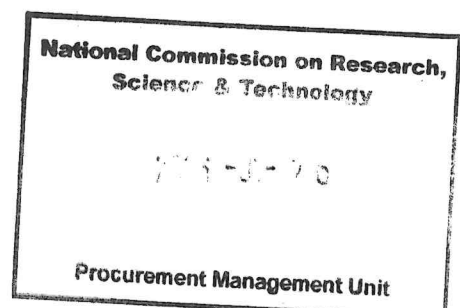
EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

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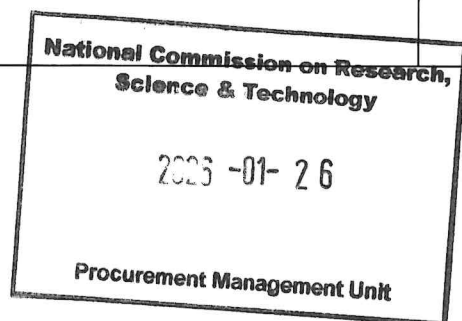


Executive Summary of Bid Evaluation Report

Reference number of procurement: **Pre-Qualification of Suppliers/Service Providers -FY 2025/26**

1. Scope of Work: **To evaluate pre-qualification submissions for compliance, technical capacity, and eligibility requirements.**
2. Procurement method used: **Open Advertised Bidding**
3. Date of Invitation of Bids: **01 August 2025**
4. Closing date for submission of bids: **01 September 2025**
5. Date and place of opening of bids: **02 September 2025, NCRST Head Office Board Room**
6. Number of bids received by closing date: **36**
7. Responsiveness of bids: **13**

Bidder' s Name	Responsive or not responsive (Yes/ No)	Reasons why bid is responsive or not responsive
CATEGORY A: GOODS		
Laboratory Reagents, Equipment and Consumables (specific to GMO laboratory)		
Hattrick Technologies Cc	NO	Did not submit the company profile depicting the experience for the goods and services for the respective category applied for.
Medlab Services Cc	NO	Did not submit a valid Affirmative Action Compliance Certificate.
Supper Health Medical and Pharmaceutical Supplies (Pty) Ltd	NO	Failed to provide proof of past performance for a minimum of three (3) years.
Genedx Biotech Namibia Cc	NO	Failed to submit a company profile detailing experience, a valid Affirmative Action Compliance Certificate, and a Fitness Certificate from the local authority.
Ekwakuti Trading Cc	YES	Met all the requirements
TDL Chemicals Cc	YES	Met all the requirements
Africa Diagnostics Investments Cc	YES	Met all the requirements
Biodynamics (Pty) Ltd	YES	Met all the requirements
Supply and Delivery of office Stationery		
Typoprint (Pty) Ltd	YES	Met all the requirements
Zubery Trading Cc	NO	Provided a cover letter on the company letter head, however, the letter did not specify years of experience as required, they did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority.



NamLink Trading Enterprises Cc	NO	Submitted and expired good standing Certificate with BIPA (30/04/2025) and an expired Fitness Certificate (07/05/2025) by local authority by the time of submission.
Trek Contractors and Consultant (Pty) Ltd	NO	Failed to show evidence of stationery in documents/company profile and past performance evidence of at least three (3) years.
Omusati Stationers & Bookshop (Pty) Ltd	NO	Failed to submit a Fitness Certificate.
AKM Engineering Cc	YES	Met all the requirements
Supply and Delivery of Computer Hardware		
Namibia Technologies Solutions Cc	NO	Missing a written undertaking as required by the Labour Act, a valid BIPA certificate, past performance evidence (minimum three purchase orders), a Fitness Certificate, and a Bid Securing Declaration.
Namlink Trading Enterprises Cc	NO	Submitted an expired good standing Certificate with BIPA (30/04/2025), and an expired Fitness Certificate from the local authority (07/05/2025) by the time of submission and no evidence of hardware supply.
Ndahj ICT Solutions Trading Enterprises Cc	NO	Did not provide sufficient past performance evidence, but they only provided one testimonial.
Omusati Stationers & Bookshop (Pty) Ltd	NO	Failed to submit a Fitness Certificate.
AKM Engineering Cc	NO	Did not submit evidence of past performance relating to computer hardware.
Trek Contractors and Consultant (Pty) Ltd	NO	Did not provide the required past performance evidence relevant to the category applied for.
Shine Technologies (Pty) Ltd	NO	Failed to submit past performance records.
Office Furniture		
NICTUS (Pty) Ltd	NO	Missing cover letter on the company letter head, ranging the company experience and preference of "Procurement Categories in a sequence, company profile depicting the experience for the goods and services for the respective categories applied for pre-qualification, proof of past performance evidence of at least minimum of three (3) or more purchase order or delivery notes/job card and Fitness Certificate from local authority.
Zubery Trading Cc	NO	Provided a cover letter on the company letter head, however, the letter did not specify years of experience as required, they did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority.
Namlink Trading Enterprises Cc	NO	Namlink Trading Enterprises Cc submitted an expired good standing Certificate with BIPA (30/04/2025), and an expired Fitness Certificate from the local authority (07/05/2025) by the time of submission and no evidence of office furniture provided.

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Omusati Stationers & Bookshop (Pty) Ltd	NO	Missing Fitness Certificate from local authority.
AKM Engineering Cc	YES	Met all the requirements
Officeconomix Cc	NO	They submitted an expired (14/04/2025) good standing Certificate with BIPA and expired (31/08/2025) past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card.
CATEGORY B: NON-CONSULTANCY SERVICES		
International Travel Management		
Zubery Trading Cc	NO	Failed to submit a valid good standing Certificate with BIPA, and Past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months, and fitness certificate for the local authority.
Trip Travel (Pty) Ltd	YES	Met all the requirements.
Etosha Travel and Tours Cc	NO	Failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority.
Wild Desert Travel and Safari (Pty) Ltd	YES	Met all the requirements.
Rennies Travel Namibia (Pty) Ltd	YES	Met all the requirements.
Satguru Travel & Tours (Pty) Ltd	NO	Failed to submit a Fitness Certificate from the local authority.
Blue Berry Travel Cc	YES	Met all the requirements.
Seasons Travel & Tours Namibia	YES	Met all the requirements.
Travel Hub Namibia	YES	Met all the requirements.
Shuttle Services		
Tok Tokkie Shuttle	NO	Failed to submit an original valid good standing Tax Certificate, an original valid good standing Social Security Certificate or in the case where a company has no employees, a confirmation letter from the Social Security Commission, No valid affirmative action compliance certificate issued under section 41 of that Act, or an exemption issued under section 42 of that or proof from Employment Equity Commissioner that the bidder or supplier is not a relevant employer as defined in that Act. Past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months and Fitness Certificate from the local authority.
Etosha Travel and Tours Cc	NO	Etosha Travel and Tours Cc failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority.
Installation, Servicing, Maintenance and Repair of Office Air Conditioner		
AKM Engineering Cc	NO	Submitted only one reference aligned to this category, no past performance evidence of at least a minimum of three or more purchase orders with their delivery notes/job card for each respective category applied for pre-qualification, the evidence should not be older than twelve months.

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Kaipu Trading Cc	NO	Submitted only one reference aligned to this category, no past performance evidence of at least a minimum of three or more purchase.
Event management/Catering		
Zubery Trading CC	NO	They did not provide a valid good standing certificate with BIPA, performance evidence of at least three (3) years, and a Fitness Certificate from the local authority.
Namlink Trading Enterprises Cc	NO	Submitted and expired good standing Certificate with BIPA (30/04/2025) and an expired Fitness Certificate (07/05/2025) by local authority by the time of submission.
Etosha Travel and Tours Cc	NO	Failed to submit a valid good standing Certificate with BIPA and Fitness Certificate from the local authority. Only two recommendations provided.
Cuizin Cater, Hire and Decor	NO	Did not provide the performance evidence
Luciano's Investment Cc	NO	Failed to submit a valid good standing Certificate with BIPA.
Rennies Travel Namibia (Pty) Ltd	YES	Met all the requirements.
Hospitality Services		
Etosha Travel and Tours Cc	NO	Failed to submit a valid good standing Certificate with BIPA.
Rennies Travel Namibia (Pty) Ltd	YES	Met all the requirements.
Printing, Editing, Design and Layout services		
Typoprint (Pty) Ltd	YES	Met all the requirements.
Namlink Trading Enterprises Cc	NO	Only provided two (2) past performance, submitted an expired good standing certificate with BIPA (30/04/2025), and an expired Fitness certificate (07/05/2025) by the time of submission.
Omusati Stationers & Bookshop (Pty) Ltd	NO	Did not submit Fitness certificate.
GreymatterFinch International	NO	No valid good standing Social Security Certificate
Style Graphics Cc	NO	Failed to submit a cover letter on the company letter head, ranging the company experience and preference of "Procurement Categories" in a sequence of choice, no good standing Certificate with BIPA, past performance evidence of at least a minimum of three (3) or more.
John Meinert Printing (Pty) Ltd	NO	Did not submit the cover letter.
Solitaire Press (Pty) Ltd	YES	Met all the requirements.
Languages Editing Services		
GreymatterFinch International	NO	No valid good standing Social Security Certificate.
Solitaire Press (Pty) Ltd	YES	Met all the requirements.
Services and Maintenance of Laboratory Equipment		
Africa Diagnostic Investment Cc	NO	Insufficient past performance evidence.
Biodynamics (Pty) Ltd	NO	Insufficient performance evidence.
Disposal of GMO Laboratory Equipment		
Rent-A-Drum Ltd	NO	Did not submit the cover letter on the company letter head, a valid good standing certificate with BIPA.
Calibration of Equipment		
Africa Diagnostic Investment Cc	NO	Provided the past performance but not for calibration, submitted company profile but no calibration mentioned on the list of the services provided.

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Biodynamics (Pty) Ltd	NO	Submitted in the company profile, the cover letter indicates they do calibration, but past performance is on supply of reagents, chemicals, and consumables.
Plumbing		
AKM Engineering Cc	YES	Met all the requirements.
Electrical Services		
AKM Engineering Cc	YES	Met all the requirements.
Laxend Investment Cc	NO	Submitted an expired Fitness Certificate (08/08/2025).
Car Hire		
Etosha Travel and Tours Cc	NO	Failed to submit a valid good standing certificate with BIPA, no evidence of car rentals or domestic travel services, no past performance evidence of at least a minimum of three or more purchase order with their delivery notes/job cards for each respective category applied for pre-qualification.
Rennies Travel Namibia (Pty) Ltd	YES	Met all the requirements.
Domestic and International Transport, Freight and Logistics Services		
Zubery Trading Cc	NO	Failed to submit a valid good standing Certificate with BIPA, no past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months and no Fitness Certificate from the local authority.
Etosha Travel and Tours Cc	NO	Did not submit a valid good standing Certificate with BIPA.
Rennies Travel Namibia (Pty) Ltd	NO	No past performance evidence of at least a minimum of three (3) or more Purchase Orders with their delivery notes/job card for each respective category applied for pre-qualification. Evidence should not be older than twelve (12) months.
Rapporteur Services		
Solitaire Press (Pty) Ltd	YES	Met all the requirements.

8. Categories with no submissions:

- Clearing of Reagents & Consumables (Import Clearance of GMO Laboratory Consignments).
- Clearing of GMO Laboratory Coats
- Local Newspaper/ Advertisement
- Document Development and Review Consultants

9. Best Evaluated Bids:

- Ekwakuti Trading Cc, TDL Chemicals Cc, Africa Diagnostics Investment Cc, Biodynamics (Pty) Ltd, Typoprint (Pty) Ltd, Akm Engineering Cc, Trip Travel (Pty) Ltd, Wild Desert Travel & Safari (Pty) Ltd, Blue Berry Travel Cc, Seasons Travel & Namibia, Travel Hub Namibia, Rennies Travel Namibia (Pty) Ltd, and Solitaire Press (Pty) Ltd.

