



NCRST
NATIONAL COMMISSION
ON RESEARCH SCIENCE & TECHNOLOGY

INVITATION TO BID

SEPTEMBER 2026



INVITATION FOR OPEN NATIONAL BIDDING (ONB) FOR THE PROVISION OF CLEANING SERVICES TO THE NCRST

The National Commission on Research, Science and Technology (NCRST) is a Public Enterprise governed and established by the provisions of the Research, Science and Technology Act, 2004 (Act No. 23 of 2004), as amended, and the relevant sections of the Public Enterprises Governance Act, 2019 (Act No. 1 of 2019).

In compliance with the Public Procurement Act (Act No. 15 of 2015), as amended, NCRST hereby invites sealed bids from eligible and qualified Namibian cleaning service providers for the Provision of Cleaning Services to the National Commission on Research, Science and Technology for a period of Thirty-Six (36) months.

THE SCOPE OF SERVICES INCLUDES:

- Provision of office cleaning services at NCRST's office buildings;
- Daily cleaning and maintenance of office spaces, ablution facilities, kitchens, boardrooms, and common areas;
- Supply of cleaning personnels, equipment, and materials necessary for the execution of the services; and
- Ensuring a clean, hygienic, and safe working environment always
- For further instructions please refer to the invitation Letter available on the NCRST website at **www.ncrst.na**

SUBMISSION OF BIDS:

Bids must be submitted in a sealed envelope clearly marked "Open National Bidding – the Provision of Cleaning Services to the National Commission on Research, Science and Technology for a period of Thirty-Six (36) months" and deposited in the Bid Box not later than 12 October 2026 at 12h00 at the NCRST Head Office, 1021 Cnr. Louis Raymond & Grand Webster Str. Olympia, Windhoek.

For any enquiries, please contact
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or email: **pmu@ncrst.na**